2018 Interchange@KENTUCKY

December 11-12, 2018
#KYInterchange2018
## Day One | Tuesday, December 11

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<th>9:00 a.m.</th>
<th>9:40 a.m.</th>
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<th>Noon</th>
<th>1:10 p.m.</th>
<th>2:20 p.m.</th>
<th>3:30 p.m.</th>
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<td>BOF: KEES Reporting</td>
<td>BOF: Crazy for SQL Queries</td>
<td>BOF: Data Privacy - Sharing Ideas &amp; Resources</td>
<td>Don't Lose Data; Records Transfer</td>
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<td>Data Visualization Tableau: Demographics &amp; Attendance</td>
<td>Civil Rights Data Collection - Are you Ready?</td>
<td>Elementary Scheduling &amp; the State Course Code Project</td>
<td>Data In/Out - Is it Accurate?</td>
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### Lunch - Marriott Ballroom

- **Keynote - Charlie Kratsch**
- BOF: Crazy Schedules
- BOF: KEES Reporting
- BOF: Crazy for SQL Queries
- BOF: Data Privacy - Sharing Ideas & Resources
- Don’t Lose Data; Records Transfer

### Social - Marriott Ballroom

- Breakfast
- BOF: Special Education
- BOF: KEES Reporting
- BOF: Crazy for SQL Queries
- BOF: Data Privacy - Sharing Ideas & Resources
- Don’t Lose Data; Records Transfer

### Registration - Breakfast

- Bluegrass:
  - Schedule Prep
  - Schedule Build
- Rose:
  - Safe Schools Data Collection - Are you Ready?
  - Schedule Prep
  - Schedule Build
- Filly/Thrghbd:
  - Hat! Who Goes There?
  - Campus Instruction
- Paddock:
  - Campus Learning
  - Campus Online Payments
- Grandstand:
  - Preparation for OLR
  - The Year in Review: Campus Enhancements
- Clubhouse:
  - Support Lab
  - Support Lab

### Note:
- Keynotes are 30 minutes.
- Sessions are 60 minutes.

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## Day Two | Wednesday, December 12

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<th>7:30 a.m.</th>
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### Lunch - Marriott Ballroom

- BOF: Special Education
- BOF: KEES Reporting
- BOF: Crazy for SQL Queries
- BOF: Data Privacy - Sharing Ideas & Resources
- Don’t Lose Data; Records Transfer

### Social - Marriott Ballroom

- Breakfast
- BOF: Special Education
- BOF: KEES Reporting
- BOF: Crazy for SQL Queries
- BOF: Data Privacy - Sharing Ideas & Resources
- Don’t Lose Data; Records Transfer

### Registration - Breakfast

- Bluegrass:
  - Schedule Prep
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- Rose:
  - Safe Schools Data Collection - Are you Ready?
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- Filly/Thrghbd:
  - Hat! Who Goes There?
  - Campus Instruction
- Paddock:
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  - Campus Online Payments
- Grandstand:
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  - The Year in Review: Campus Enhancements
- Clubhouse:
  - Support Lab
  - Support Lab

### Note:
- Keynotes are 30 minutes.
- Sessions are 60 minutes.
Welcome!

We are glad you could join us for the Interchange@Kentucky. Please review these descriptions along with the event schedule before carefully selecting the sessions you will attend.

Seating for all sessions is on a first-come, first-served basis. Unless noted all sessions last 60 minutes.

Denotes “Birds of a Feather” session. Different from the traditional presenter in the front of the room format, these sessions will draw on the knowledge and questions of the audience to enhance utilization of Infinite Campus.

Visit infinitecampus.com/interchange to select your role and see session recommendations.
DAY ONE
9:00-9:30 am

Registration and Breakfast

Room: Marriott Ballroom  
Audience: All  
User Level: All  
Presented By: Infinite Campus

Power up before your sessions! All attendees are invited to breakfast in the Main Ballroom.

9:40 am-4:30 pm

Support Lab

Room: Clubhouse  
Audience: General Session  
User Level: All  
Presented By: Infinite Campus, Kentucky Department of Education

Due to popular demand, the Support Lab area is back this year! Bring your questions for our support team. There will be a variety of departments represented in this area during conference hours. Representatives include:

- KDE Representatives
- Campus Support Advisors
- Campus Client Executives

Note: The Support Lab is open all day, both days.
9:40-10:40 am

**Birds of a Feather: Special Education**

*Room*: Salon 1 & 2  
*Audience*: Counselor, SIS Administrator, Teacher  
*User Level*: All  
*Presented By*: Amy Patterson & Joe McCowan (KDE)

This interactive session is an opportunity for districts to share any helpful tips/tricks and discuss any difficulties which may arise when dealing with student special education records.

**Are You Ready for Attendance Review?**

*Room*: Salon 3 & 4  
*Audience*: DPP, SIS Administrator  
*User Level*: All  
*Presented By*: Ruth Britt (Simpson County)

This session will present ideas on how to maintain readiness for an attendance review. Due to the number of years in between KDE attendance reviews it is important that your district is always ready so you can ensure you are getting all possible funding each year.

**Impact on Staff Data**

*Room*: Salon 7 & 8  
*Audience*: Reporting Specialist, Office Staff  
*User Level*: All  
*Presented By*: Jennifer Winburn (Clark County) & Sunny Collins (Covington Independent)

Staff management is just as important as student entry. This session will address the staff locator, entering staff data on district assignment and district employment tabs. It will also cover student voice surveys for teacher grade level, EPSB credential license placement, staff user accounts and CIITS rights management.

**Student ID Badge Scanning**

*Room*: Salon 9 & 10  
*Audience*: Teacher, Building Administrator, Office Staff, SIS Administrator  
*User Level*: All  
*Presented By*: Jason Miller (Infinite Campus)

This session will provide a sneak peek into an upcoming premium product offering for the purpose of scanning student ID badges for classroom attendance, Nurses office visits, Counselor office visits, and late to school/tardy check-in.

**Schedule Prep**

*Room*: Bluegrass  
*Audience*: Counselor, Building Administrator  
*User Level*: Intermediate  
*Presented By*: Marc Baker (Infinite Campus)

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard. Topics covered will be course planner, staff planner, rules, and constraints. The intended audience is the master scheduler for the building.
Safe Schools Data Collection—Are You Ready?

**Room:** Rose  
**Audience:** Reporting Specialist, DPP, SIS Administrator, Building Administrator  
**User Level:** All  
**Presented By:** Windy Newton & Victoria Fields (KDE)

This session will provide details on the recent enhancements to the behavior management tool and the Safe Schools Report. In addition to reporting requirements, best practices and timelines; the session will also include a time of sharing and discussion with other districts in attendance.

Halt! Who Goes There?

**Room:** Filly/Thoroughbred  
**Audience:** SIS Administrator  
**User Level:** Intermediate/Advanced  
**Presented By:** Aaron Mills (Infinite Campus)

Ever feel like you haven’t been yourself lately? Infinite Campus can make sure that doesn’t happen to you online with two factor authentication. In addition to further securing user accounts, Infinite Campus has added automation features that make adding users easier and safer.

Campus Learning

**Room:** Paddock  
**Audience:** Teacher, SIS Administrator, Building Administrator  
**User Level:** All  
**Presented By:** Peter Snell (Infinite Campus)

Come meet your teachers’ new best friend, Campus Learning, the Infinite Campus LMS. Seamless integration with the Infinite Campus SIS; Campus Learning provides teachers and students with real-time connections to Campus-certified LMSs and also includes its own robust LMS functionality at a very reasonable cost.

Preparation for OLR

**Room:** Grandstand  
**Audience:** SIS Administrator, Office Staff, DPP  
**User Level:** All  
**Presented By:** Jessica Roark (Daviess County)

Are you ready for OLR? This session provides an overview of what to consider before starting OLR. It also covers how to capture data for reports. If you have already started OLR, this session will supply you with tips on how to improve it.
**Birds of a Feather: KEES Reporting**

**Room:** Salon 1 & 2  
**Audience:** Counselor, Reporting Specialist, SIS Administrator  
**User Level:** All  
**Presented By:** Becky Jenkins (KDE)

Come hear about changes coming to the KEES extract, and then share your ideas and best practices for managing KEES related data with other district participants.

**Exploring College-Going and College Success Metrics for Recent High School Graduates**

**Room:** Salon 3 & 4  
**Audience:** SIS Administrator, Counselor, DPP  
**User Level:** All  
**Presented By:** Scott Secamiglio (KYSTATS)

This session will cover two interactive reports from KYSTATS that investigate how many high school graduates go to an in-state college, how they do their first year in Postsecondary, and degree completion over time. The first is a printable, high level report while the second, the workbook, allows the user to dive even deeper.

**Data Visualization Tableau: Demographics and Attendance**

**Room:** Salon 7 & 8  
**Audience:** Building Administrator, SIS Administrator, DPP  
**User Level:** All  
**Presented By:** Melissa Shields (CIC), Kentucky Department of Education

Using the KDE-Tableau Portal, you can explore your district’s student Demographic, FTE Attendance, and Chronic Attendance data through a visual depiction of graphs and tables. Filtering capability provided allows you to target specific high-risk student groups, including homeless, economically disadvantaged, special education and more. Learn how to use the KDE-Tableau Portal to easily identify the “hidden gems” in your data in order to provide all students with the service they need. This session will also allow for districts to provide feedback on their experience thus far in using the KDE-Tableau Portal.

**Counseling Tools**

**Room:** Salon 9 & 10  
**Audience:** Counselor  
**User Level:** Intermediate  
**Presented By:** Stephen Hallman (Infinite Campus)

If you are navigating to Student Information > General > Schedule to view a student’s schedule, make schedule changes or do walk-in scheduling, this session is for you! We will take a deep dive into the enhanced functionality found in this new tool and how it makes your life easier. Looking to edit transcript records, we will explore how the new transcript interface provides easy grouping, sorting and editing options. In addition, learn how the contact log and new custom forms can be used for documentation and additional data collection.

**Schedule Build**

**Room:** Bluegrass  
**Audience:** Counselor, Building Administrator  
**User Level:** Intermediate  
**Presented By:** Marc Baker (Infinite Campus)

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard to build a master schedule. Topics covered will be builder configuration, auto-building, manual building (drag and drop), locking builds and working with trials. The intended audience is the master scheduler for the building.
Paperlite

Room: Rose
Audience: SIS Administrator, Office Staff
User Level: All
Presented By: Jessica Roark (Daviess County)

Going to a Paperlite district. This session covers what steps we took to go paperlite from students to employees. If you need ways to cut back on using paper then this session is for you.

Campus Instruction

Room: Filly/Thoroughbred
Audience: Teacher, SIS Administrator
User Level: All
Presented By: Aaron Mills (Infinite Campus)

Learn how to click less in Campus Instruction. Many great topics will be covered including the new Control Center, new grade calculation options including cumulative grading, Grade Book defaults, cross-course Assignments and multi-section Grade Books.

Campus Online Payments

Room: Paddock
Audience: SIS Administrator, Office Staff, DPP
User Level: All
Presented By: Paula Soucheray (Infinite Campus)

Campus Payments + Campus SIS = JACKPOT! Learn about our reliable, and secure electronic payment processing solution for both food service and fee transactions. See how your district can eliminate cash handling, reduce lost checks, improve cash flow, create office efficiencies and enhance internal controls.

The Year in Review: Campus Enhancements

Room: Grandstand
Audience: General
User Level: All
Presented By: Eric Gordee (Infinite Campus)

Every four weeks we get better or fix something. Many of the major enhancements are overlooked because of the hectic nature of your job. Let’s reminisce about some of the truly amazing things that have been added to Infinite Campus in the past year.

Noon-1:10 pm

Lunch and Keynote:
Charlie Kratsch, Founder and CEO of Infinite Campus

Room: Marriott Ballroom
Audience: All
User Level: All
Presented By: Infinite Campus and Charlie Kratsch

All attendees are invited to lunch in the Main Ballroom. Charlie Kratsch, Founder and CEO of Infinite Campus, will make his annual keynote address. Charlie promises to keep it short, exciting and worth your time. Grab a quick bite to eat and take a seat. See you there!
1:10-2:10 pm

**Birds of a Feather: Crazy for SQL Queries**

*Room:* Salon 1 & 2  
*Audience:* Reporting Specialist, SIS Administrator  
*User Level:* Intermediate, Advanced  
*Presented By:* Jill Tuttle (Fayette County) & Jessica Roark (Daviess County)

Are you a new or experienced SQL query writer? Join us! Bring your favorite queries and query writing tips. Is there a query you would like to create but you don’t know how to get started? Bring that too! This session will cover a variety of queries including, but not limited to: tips and tricks with SQL queries, Ad Hoc SQL Pass Through queries, making Data Viewer work for you, queries used in SRS custom reports and queries used in data pulls.

**Civil Rights Data Collection – Are You Ready?**

*Room:* Salon 3 & 4  
*Audience:* SIS Administrator, Counselor, Office Staff  
*User Level:* All  
*Presented By:* Candy Johnson (KDE)

All schools must report 2017-18 Civil Rights Data Collection (CRDC) data to the Office of Civil Rights. This session will provide details on the timeline for submitting this data and help you find information and helpful tools to be “CRDC ready”.

**Census Cleanup**

*Room:* Salon 7 & 8  
*Audience:* Office Staff, SIS Administrator, Building Administrator  
*User Level:* All  
*Presented By:* Jennifer Winburn (Clark County)

How do you keep your Census data clean? Why is Census so important? Come and learn some tips and tricks about keeping your Census data clean. What other areas can Census affect in Infinite Campus? Learn about different Ad Hocs used to clean up households, t-codes, no-guardian, etc.

**Concatenate This**

*Room:* Salon 9 & 10  
*Audience:* SIS Administrator, Office Staff, Building Administrator  
*User Level:* Advanced  
*Presented By:* Stephen Hallman (Infinite Campus)

Extracting data is easy. Extracting data in a meaningful way is also easy, once you know how. We will take Ad Hoc to the next level as we take a deep dive into functions, logical expressions, groupings and aggregations, and creating simple dashboards.

**Schedule Reports and Loads**

*Room:* Bluegrass  
*Audience:* Counselor, Building Administrator  
*User Level:* Intermediate  
*Presented By:* Marc Baker (Infinite Campus)

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard to load students into the master schedule. Topics covered will be loading (individually, by course, and in mass), utilizing the auto-loader to make changes, and use of scheduling specific reports to help the process. The intended audience is the master scheduler for the building.
Moving From Reaction to Prevention to Reduce Student Drop Out - The Early Warning Tool

Room: Rose  
Audience: DPP, Counselor  
User Level: All  
Presented By: Judi Vanderhaar (KDE)

Early Warning is a data mining tool within Infinite Campus that measures a student’s dropout risk based on statistical modeling and machine learning using an enormous amount of data on each student, school and district. This session will provide an overview of the Early Warning Tool including the newest features of the tool recently released for all Kentucky districts and schools (covering 6-12th grade students). Effective use of the tool will also be discussed in the session.

Academic Planning Part 1

Room: Filly/Thoroughbred  
Audience: Counselor, SIS Administrator  
User Level: All  
Presented By: Aaron Mills (Infinite Campus)

What does it mean to track student progress towards graduation? What types of reports can be run to verify students are on track? The Academic Planning Part 1 session is designed to show the different ways to track student progress toward graduation and report on the results. Learn about tracking credits, pathways, course requirements, and how to pre-plan student courses. Attendees should expect to walk away from the session with at least one basic plan set up.

Campus Messenger with Voice

Room: Paddock  
Audience: SIS Administrator, Office Staff, DPP  
User Level: All  
Presented By: Paula Soucheray (Infinite Campus)

There is no time to waste when an emergency notification or a general district announcement needs to be released. Come learn how Campus Messenger with Voice communicates via phone, text or email with the data already in your SIS. No more imports or exports!

Etranscripts – What’s New?

Room: Grandstand  
Audience: SIS Administrator, Counselor, Office Staff  
User Level: All  
Presented By: KDE & Parchment

KDE sponsors Parchment services for the request and delivery of transcripts, admissions documents, and other district records at no cost to high schools and districts. Join this session to learn about Parchment’s integration with Infinite Campus, and the suite of tools that are available to you to help efficiently manage both the admissions process for students, as well as the request of transcripts, verifications, and other official documents from alumni and third-parties.
Birds of a Feather: Data Privacy – Sharing Ideas and Resources

Room: Salon 1 & 2
Audience: DPP, SIS Administrator
User Level: All
Presented By: Dede Conner and Bob Hackworth (KDE)

Districts - come and share your best practices and the resources you rely on to ensure data privacy is being maintained in your district.

Elementary Scheduling & the State Course Code Project

Room: Salon 3 & 4
Audience: SIS Administrator, Counselor
User Level: All
Presented By: Jennifer Winburn (Clark County), Jill Tuttle (Fayette County)

Are you unsure of what should be updated in Infinite Campus for the new State Course Code Project? Are you confused about what should/can be done with elementary scheduling? If you answered “Yes” to either of these questions, come join us! Hear from a district perspective on how the State Course Code Project was implemented and how elementary scheduling works in a real-world environment. Bring questions as well as your own success stories to share with others.

All in the Day of a DPP - Part 1

Room: Salon 7 & 8
Audience: DPP
User Level: All
Presented By: Mike Ford (Boone County)

Getting through the start of school, your district’s Growth Factor Report, and on to the holidays is only half of your year. The best is yet to come. This course, presented by Mike Ford, DPP of Boone County Schools, will answer your questions about dealing with those special cases of enrollment, attendance, and behavior that come up long after the school year has gotten into full swing. Areas of focus will concentrate on student residential concerns, dealing with changes in guardianship, assigning students to Home/Hospital Instruction, preparing final calendars for both the current school year along with the next school year, and preparing and submitting state reports. This course promises to be informative with examples from somewhat true stories and scenarios providing the foundation.

Counseling Tools

Room: Salon 9 & 10
Audience: Counselor
User Level: Intermediate
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If you are navigating to Student Information > General > Schedule to view a student’s schedule, make schedule changes or do walk-in scheduling, this session is for you! We will take a deep dive into the enhanced functionality found in this new tool and how it makes your life easier. Looking to edit transcript records, we will explore how the new transcript interface provides easy grouping, sorting and editing options. In addition, learn how the contact log and new custom forms can be used for documentation and additional data collection.
KTS Data Exchange – Grade Sync Tool Troubleshooting Tips

Room: Bluegrass
Audience: SIS Administrator, Building Administrator, Counselor
User Level: All
Presented By: Tanya Fluke (KDE)

Those who participate in the KTS Data Exchange will experience grade syncing issues from time to time. This session will cover the best ways to analyze and resolve grade syncing issues associated with the KTS Data Exchange, and discuss the possible scenarios that could cause grade syncing issues.

Moving From Reaction to Prevention to Reduce Student Drop Out - The Early Warning Tool

Room: Rose
Audience: DPP, Counselor
User Level: All
Presented By: Judi Vanderhaar (KDE)

Early Warning is a data mining tool within Infinite Campus that measures a student’s dropout risk based on statistical modeling and machine learning using an enormous amount of data on each student, school and district. This session will provide an overview of the Early Warning Tool including the newest features of the tool recently released for all Kentucky districts and schools (covering 6-12th grade students). Effective use of the tool will also be discussed in the session.

Academic Planning Part 2

Room: Filly/Thoroughbred
Audience: Counselor, SIS Administrator
User Level: All
Presented By: Aaron Mills (Infinite Campus)

What are the next steps after setting up a basic plan to track student graduation progress? How can student four-year plans be utilized within the scheduling tools and also be used to prepare for future staffing? The Academic Planning Part 2 session is all about how to use and optimize plans that have been built. Attendees will learn how to use academic plans within scheduling, plan for future FTE’s, communicate with students / parents, and many other capabilities available within academic planning.

Online Registration

Room: Paddock
Audience: SIS Administrator, DPP, Office Staff
User Level: All
Presented By: Paula Soucheray (Infinite Campus)

Still using paper for new and existing student registration? This session will show you how the Campus Portal or Kiosk environment allows parents to enter information which is placed directly into Campus SIS (once approved, of course) eliminating nasty data duplication. You’ll be wowed, we promise.

Etranscripts – What’s New?

Room: Grandstand
Audience: SIS Administrator, Counselor, Office Staff
User Level: All
Presented By: KDE & Parchment

KDE sponsors Parchment services for the request and delivery of transcripts, admissions documents, and other district records at no cost to high schools and districts. Join this session to learn about Parchment’s integration with Infinite Campus, and the suite of tools that are available to you to help efficiently manage both the admissions process for students, as well as the request of transcripts, verifications, and other official documents from alumni and third-parties.
3:30-4:30 pm

Don’t Lose Data: Records Transfer

Room: Salon 1 & 2
Audience: Office Staff, DPP, SIS Administrator, Counselor
User Level: All
Presented By: Jennifer Winburn (Clark County) & Sunny Collins (Covington Independent)

What is your records transfer process? Make sure your students' data stays intact as they transfer from district to district. This process is critical to good data!

Data In/Data Out – Is it Accurate?

Room: Salon 3 & 4
Audience: Reporting Specialist, SIS Administrator, DPP
User Level: All
Presented By: KSIS & Becky Jenkins (KDE)

This session will cover common data entry issues and identify available resources to validate data for state and federal reporting and funding calculations.

All in the Day of a DPP - Part 2

Room: Salon 7 & 8
Audience: DPP
User Level: All
Presented By: Mike Ford (Boone County)

Getting through the start of school, your district’s Growth Factor Report, and on to the holidays is only half of your year. The best is yet to come. This course, presented by Mike Ford, DPP of Boone County Schools, will answer your questions about dealing with those special cases of enrollment, attendance, and behavior that come up long after the school year has gotten into full swing. Areas of focus will concentrate on student residential concerns, dealing with changes in guardianship, assigning students to Home/Hospital Instruction, preparing final calendars for both the current school year along with the next school year, and preparing and submitting state reports. This course promises to be informative with examples from somewhat true stories and scenarios providing the foundation.

How to be a SAAR Superstar!

Room: Salon 9 & 10
Audience: DPP, SIS Administrator
User Level: All
Presented By: Troy Brock (Paducah County)

New to the SAAR report or want a refresher on running the SAAR in preparation for submission to KDE? This session will give you the tools you need to proactively prepare throughout the year as well as step-by-step instruction on completing the report and looking for (and correcting) common problems that can occur. Time will be available at the end of the session to discuss specific scenarios.

Elementary Scheduling

Room: Bluegrass
Audience: Building Administrator, Office Staff
User Level: Intermediate
Presented By: Marc Baker (Infinite Campus)

This session is designed to help an elementary school fully schedule students. Topics covered include roster setup, roster copy, and utilizing the schedule wizard with teams to fully schedule an entire school.
### Tips and Tricks for Counselors

**Room:** Rose  
**Audience:** Counselor  
**User Level:** All  
**Presented By:** Jeremy Watwood

This session will present ideas for ways to manage everyday counseling tasks such as scheduling, correcting gaps, documenting parent/student contact as well as other helpful tools in Infinite Campus. Please bring any tips you may have to share!

### Custom Forms

**Room:** Filly/Thoroughbred  
**Audience:** SIS Administrator, Office Staff, Counselor  
**User Level:** Intermediate  
**Presented By:** Aaron Mills (Infinite Campus)

If you haven't been using Custom Forms before now, you don't know what you are missing! New features added in Custom Forms will save users time, provide more flexibility, and allow for reporting like never before. We will be discussing the in's and out's of the new capabilities and relevant examples of forms that you can take back to your district.

### Campus Learning

**Room:** Paddock  
**Audience:** Teacher, SIS Administrator, Building Administrator  
**User Level:** All  
**Presented By:** Peter Snell (Infinite Campus)

Session Description: Come meet your teachers’ new best friend, Campus Learning, the Infinite Campus LMS. Seamless integration with the Infinite Campus SIS; Campus Learning provides teachers and students with real-time connections to Campus-certified LMSs and also includes its own robust LMS functionality at a very reasonable cost.

### Coffee Shop Session

**Room:** Grandstand  
**Audience:** General  
**User Level:** All  
**Presented By:** Eric Gordee and Stephen Hallman (Infinite Campus)

Did I just see what I think I saw? Are you thinking “That session I just attended gave me some really good ideas and I need to talk to someone from Infinite Campus right now to see if I’m crazy or it’s a really good idea. Collaborate with two Infinite Campus employees and other districts to explore solutions that could change how you use Infinite Campus.

### 4:40-6:15 pm

### Social

**Room:** Marriott Ballroom Foyer  
**Audience:** All  
**User Level:** All  
**Presented By:** Infinite Campus

Join us for appetizers and drinks beginning immediately after the final session on Tuesday evening. Unwind from the busy day while mingling with colleagues, Infinite Campus staff and others.
DAY TWO
7:30-8:20 am

Registration and Breakfast

Room: Marriott Ballroom
Audience: All
User Level: All
Presented By: Infinite Campus

Power up before your sessions! All attendees are invited to breakfast in the Main Ballroom.

8:30-11:50 am

Support Lab

Room: Clubhouse
Audience: General
User Level: All
Presented By: Infinite Campus, Kentucky Department of Education

Due to popular demand, the Support Lab area is back this year! Bring your questions for our support team. There will be a variety of departments represented in this area during conference hours. Representatives include:

- KDE Representatives
- Campus Support Advisors
- Campus Client Executives

Note: The Support Lab is open all day, both days.
Birds of a Feather: Crazy Schedules

Room: Salon 1 & 2  
Audience: Counselor, SIS Administrator  
User Level: All  
Presented By: Jill Tuttle (Fayette County)

There are a lot of possibilities with schedules. Make sure the logistics and timing of scheduling are thought through. Bring your solved and unsolved scheduling ideas! This is an open discussion session.

Reducing the Pain of LEAD Reporting

Room: Salon 3 & 4  
Audience: Counselor, SIS Administrator, Building Administrator  
User Level: All  
Presented By: Lisa Keeter (KDE)

Is LEAD (Local Educator Assignment Data) Reporting taking too much time and energy? This session will cover changes intended to reduce the burden on schools. Learn how to preload comments for every course for a particular teacher or every section of a course.

Gifted & Talented – New Tools for Schools

Room: Salon 7 & 8  
Audience: SIS Administrator, Counselor  
User Level: All  
Presented By: Kathie Anderson (KDE)

This session will cover data entry in the Gifted & Talented Program Participation module and creation of the new Gifted Student Services Plan and Progress Report.

Concatenate This

Room: Salon 9 & 10  
Audience: SIS Administrator, Office Staff, Building Administrator  
User Level: Advanced  
Presented By: Stephen Hallman (Infinite Campus)

Extracting data is easy. Extracting data in a meaningful way is also easy, once you know how. We will take Ad Hoc to the next level as we take a deep dive into functions, logical expressions, groupings and aggregations, and creating simple dashboards.

Schedule Prep

Room: Bluegrass  
Audience: Counselor, Building Administrator  
User Level: Intermediate  
Presented By: Marc Baker (Infinite Campus)

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard. Topics covered will be course planner, staff planner, rules, and constraints. The intended audience is the master scheduler for the building.
**Data Visualization Tableau: Analyzing Behavior Data**

**Room:** Rose  
**Audience:** Building Administrator, SIS Administrator, DPP  
**User Level:** All  
**Presented By:** Melissa Shields (CIC), Kentucky Department of Education

Explore the newest data visualization available through the KDE-Tableau Portal! Learn how to review behavior events and resolutions for all students, with the added functionality of targeting data for those student groups who are most at risk. The Behavior Analysis visualization will allow you to disaggregate behavior event and resolution data for Special Ed students, as well as by race and ethnicity, providing capability to analyze behavior management practices within your school district.

**Custom Forms**

**Room:** Filly/Thoroughbred  
**Audience:** SIS Administrator, Office Staff, Counselor  
**User Level:** Intermediate  
**Presented By:** Aaron Mills (Infinite Campus)

If you haven’t been using Custom Forms before now, you don’t know what you are missing! New features added in Custom Forms will save users time, provide more flexibility, and allow for reporting like never before. We will be discussing the in’s and out’s of the new capabilities and relevant examples of forms that you can take back to your district.

**Campus Food Service**

**Room:** Paddock  
**Audience:** Food Service Specialist, SIS Administrator  
**User Level:** All  
**Presented By:** Paula Soucheray (Infinite Campus)

Join us as we serve up the best recipe for lunchroom efficiencies. We’ll explore the point-of-sale options that cut those long lines in half and get those hungry kids fed faster. Class Serve, POS-X terminals and portal access will be discussed. This session will leave you hungry for a new system, and put those old processes on the chopping block.

**Let Infinite Campus Prove How Hard You Work for Kids**

**Room:** Grandstand  
**Audience:** SIS Administrator  
**User Level:** All  
**Presented By:** Eric Gordee (Infinite Campus)

The biggest question non-classroom professionals continually have to answer is “What do you really do?” Many teachers believe that besides sitting around, talking, and drinking coffee all day you may also deal with schedule changes, crying kids, lice, college stuff, Band-Aids and icepacks. Oh, and don’t forget being the personal/social/professional counselor to everyone on staff; and pretty much everything no one else wants to do!

This session will highlight some new and existing functionality in Infinite Campus to help organize and collect student-related information to support how much time and effort is spent working with and for kids. We will also discover how this data can help provide evidence for professional evaluations of staff and programs.

Topics to be covered include:
- Chronic Absenteeism
- Attendance Messenger
- Ad Hoc/Attendance letters
- Meetings Management
- Custom Forms for referral and Action Plan
- RTI
- Ad Hoc
9:40-10:40 am

**Birds of a Feather: KSIS Point of Contacts**

*Room: Salon 1 & 2*
*Audience: SIS Administrator, Building Administrator*
*User Level: All*
*Presented By: Jill Tuttle (Fayette County)*

Are you the KSIS Point of Contact in your district? Join us for an open discussion to talk about your role in the KSIS world. Also come to gain insight and ideas from other KSIS Points of Contact. Discussion points will include: communicating with your users, IC user group meetings, updates, KSIS newsletter, security best practices, and much more.

**Safe Schools Data Collection - Are You Ready?**

*Room: Salon 3 & 4*
*Audience: Building Administrator, DPP, Reporting Specialist, SIS Administrator*
*User Level: Intermediate*
*Presented By: Windy Newton (KDE)*

This session will provide details on the recent enhancements to the behavior management tool and the Safe Schools Report. In addition to reporting requirements, best practices and timelines; the session will also include a time of sharing and discussion with other districts in attendance.

**School Report Card – What’s New**

*Room: Salon 7 & 8*
*Audience: SIS Administrator, Building Administrator, DPP*
*User Level: All*
*Presented By: DeDe Conner (KDE)*

Are you curious about the new Kentucky School Report Card? KDE has partnered with BrightBytes to create a more visually appealing and parent friendly card. Come learn more about the new School Report Card and take advantage of an opportunity to provide feedback.

**Planning for the Future with New Grade Calculations**

*Room: Salon 9 & 10*
*Audience: SIS Administrator, Teacher*
*User Level: Intermediate/Advanced*
*Presented By: Stephen Hallman (Infinite Campus)*

Student learning does not stop and start with the changing of seasons or calendar terms. New grade calculation options that help support proficiency-based education in the elementary and high school will be examined.

**Schedule Build**

*Room: Bluegrass*
*Audience: Counselor, Building Administrator*
*User Level: Intermediate*
*Presented By: Marc Baker (Infinite Campus)*

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard to build a master schedule. Topics covered will be builder configuration, auto-building, manual building (drag and drop), locking builds and working with trials. The intended audience is the master scheduler for the building.
**FRAM A-Z Understanding & Accurately Reporting Free Meal Status**

Room: Rose  
Audience: SIS Administrator, Building Administrator, Counselor, Food Service Specialist  
User Level: All  
Presented By: Samantha Engstrom (KDE)

The FRAM module provides tools to manage free meal status data. In this session, you will learn to enter your data correctly and to ensure a match between the POS and IC; leaving you with a better understanding of FRAM. This session will contain information for districts participating in the Community Eligibility Provision (CEP) as well as those who are not.

**Halt! Who Goes There?**

Room: Filly/Thoroughbred  
Audience: SIS Administrator  
User Level: Intermediate/Advanced  
Presented By: Aaron Mills (Infinite Campus)

Ever feel like you haven’t been yourself lately? Infinite Campus can make sure that doesn’t happen to you online with two factor authentication. In addition to further securing user accounts, Infinite Campus has added automation features that make adding users easier and safer.

**Mobile Payments**

Room: Paddock  
Audience: Office Staff, DPP  
User Level: All  
Presented By: Paula Soucheray (Infinite Campus)

Take payments anywhere, anytime. Campus Mobile Payments (fully-integrated with Campus SIS) allows districts to process one-time credit and debit card transactions with our Mobile and Desktop Card Readers.

**The Year in Review: Campus Enhancements**

Room: Grandstand  
Audience: General  
User Level: All  
Presented By: Eric Gordee (Infinite Campus)

Every four weeks we get better or fix something. Many of the major enhancements are overlooked because of the hectic nature of your job. Let’s reminisce about some of the truly amazing things that have been added to Infinite Campus in the past year.
Birds of a Feather: Let’s Discuss Your Registration Process

Room: Salon 1 & 2
Audience: DPP, SIS Administrator
User Level: All
Presented By: Jennifer Winburn (Clark County), Jill Tuttle (Fayette County) & Sunny Collins (Covington Independent)

How do you register your students? Centralized registration at your board office? Everything taken care of at the school? Or a little of both? Maybe you have online registration. Share the good, the bad and the ugly with others and take home some suggestions for your district.

LEAD Report – Tips and Tricks

Room: Salon 3 & 4
Audience: Reporting Specialist, SIS Administrator, DPP
User Level: All
Presented By: Stacy Linn (Powell County)

The LEAD report can be made easier knowing some of the tips and tricks from experienced users. Items that will be discussed are scheduling tips such as making sure sections without scheduled students are deleted, when adding Special Types and Population Types needed, and Special Education issues such as adding section staff to classes for certain student populations. Common errors and comments will be discussed and attendees can bring their questions for possible solutions.

Title Programming Beginning to End

Room: Salon 7 & 8
Audience: Counselor, SIS Administrator
User Level: All
Presented By: Cathy Lazarin (KDE), Sean Murphy (KDE)

This session will provide an overview of the following federal programs data collections in Infinite Campus:

• Title I Part A - School Title I Status and Targeted Assistance Program student level data requirements
• Homeless Children and Youth data requirements
• Foster Care data requirements
• Neglected and Delinquent reporting requirements

We will discuss the data collections and reporting requirements of the title programs, how to maintain and validate the data throughout the school year and how to verify the annual data by utilizing a series of end of the year data checks.

Ad Hoc

Room: Salon 9 & 10
Audience: General
User Level: All
Presented By: Amy Mueller (JCPS)

Learn about Infinite Campus tools that allow users to create custom lists and reports for a variety of different uses. Attendees will see how to get started with the Ad Hoc Reporting tool and have an overview of the following:

• Filter Designer
• Data Export
• Report Designer
Schedule Reports and Loads

Room: Bluegrass
Audience: Counselor, Building Administrator
User Level: Intermediate
Presented By: Marc Baker (Infinite Campus)

This session is designed to walk through all of the steps necessary to prepare to use the Infinite Campus Schedule Wizard to load students into the master schedule. Topics covered will be loading (individually, by course, and in mass), utilizing the auto-loader to make changes, and use of scheduling specific reports to help the process. The intended audience is the master scheduler for the building.

Truancy Tracking

Room: Rose
Audience: SIS Administrator, Counselor, DPP
User Level: All
Presented By: Valerie Helm (McCracken Schools)

This session will give a district perspective on using a custom tab in Infinite Campus to document truancy and potential truancy issues. Also learn how to track and review the data using Ad Hoc reporting.

Campus Instruction

Room: Filly/Thoroughbred
Audience: Teacher, SIS Administrator
User Level: All
Presented By: Aaron Mills (Infinite Campus)

Learn how to click less in Campus Instruction. Many great topics will be covered including the new Control Center, new grade calculation options including cumulative grading, Grade Book defaults, cross-course Assignments and multi-section Grade Books.

Improvements to the Support Portal

Room: Paddock
Audience: SIS Administrator
User Level: All
Presented By: Gina Montague (Infinite Campus)

Are you an authorized support contact at your district? If so, you’ll want to attend this session to learn about the improvements being made to the Support Portal on Campus Community. The support case portal provides authorized support contacts the ability to submit new requests, add attachments, communicate with Campus staff, and have an active role in managing their cases.

Coffee Shop Session

Room: Grandstand
Audience: General
User Level: All
Presented By: Eric Gordee and Stephen Hallman (Infinite Campus)

Did I just see what I think I saw? Are you thinking “That session I just attended gave me some really good ideas and I need to talk to someone from Infinite Campus right now to see if I’m crazy or it’s a really good idea. Collaborate with two Infinite Campus employees and other districts to explore solutions that could change how you use Infinite Campus.